

CRYSTAL CROSSING HOMEOWNERS ASSOCIATION

Dear Property Owner,

Please find enclosed your HOA coupon book for 2016. As a reminder, all HOA payments are due on the 1st of the month of the quarter as noted on your coupons. If not paid on or before 10 days after the first month of the quarter (due date), the assessment shall be delinquent and incur a late charge of \$20 and bear interest after the due date of that assessment at a rate of 12% per annum until paid in full. All payments should be addressed to: Crystal Crossing Homeowners Association, 6833 S. Dayton St., #163, Greenwood Village, CO 80112. If paying through your personal online banking method, you may set us up as a bill pay using the above information. Your account # may be your address. **Please be sure that your property address is included with any form of payment.** Payment coupons can also be downloaded from the website at www.crystalcrossinghoa.com, where you can also find important HOA information including Governing Documents, special forms, and meeting schedules. If you have any further questions or concerns, don't hesitate to contact our office through email or by phone.

The Management Company by State law is required to provide the HOA with the following Association Disclosure of Information which will be available on the website after January 1, 2016: A list of association insurance policies, association By-Laws, Articles, Rules and Regulation, Minutes of executive board and member meetings for the previous fiscal year, and associations adopted responsible governance policies.

Client services contact - general information

Phone: 720-398-7882

Email: Mary@teleos-services.com

Client services contact – billing information

Phone: 720-398-7882

Email: info@teleos-servies.com

We look forward to another great year of servicing your HOA needs and concerns!

Regards,
Teleos Management Group

Happy Holidays!

Teleos Management Group
6833 S Dayton Street, #163 – Greenwood Village, Colorado 80112
PH – 720-398-7882, EMAIL – info@teleos-services.com